

CARPERBY PARISH COUNCIL

Councillor..... you are hereby summonsed to attend the Annual Meeting of the Carperby cum Thoresby Parish Council to be held on Tuesday 27th May 2025 at 7.30 pm in the Village Hall, Carperby for the purposes of transacting the business on the following Agenda.

AGENDA

[The Council reserves the right to hold over to the next meeting any item that appears on the Agenda if time is limiting and a response/decision is not required before the next meeting]

(Items Specific to the Annual Meeting are in green)

A	<u>Election of Parish Council Chairman</u> To take nominations and vote for a chairman. Elected Chairman to sign a Declaration of Chairmanship Form. (To be supplied) To take nominations and vote for a vice-chairman Procedures following recent elections for all Cllrs to complete a Declaration and interests form.
1	<u>Consideration of Apologies for Absence</u>
2	<u>Minutes of Parish Council meeting held on</u> To approve and sign the minutes of the Ordinary meeting held on 4 th March 2025
3	<u>Declaration of interest.</u> (declarations need to be re-stated for the minutes even if an interest has been declared in the register)
4. 1.	Carperby Playing Fields Association – standing item
4.2	Parish Communications – standing item 4.2.1 – Newsletter – 4.2.2 – Website –
4.3	Grass cutting and general Village maintenance – standing item
4.5.	Local health issues – standing item
4.6.	Parish Lands
B	Accounts for 2024/25
	Internal Audit
B.1.	Action: To receive the result of the Internal Audit Report signed by Mrs Joanna Reynolds
B.2	Agree and sign the certificate of Exemption where gross income or expenditure did not exceed £25,000 in the year of account ended 31 March 2025.
B.3.	Annual Governance Statement Action: to consider the statements from the External Audit Form and confirm where appropriate
B.4	Presentation of the audited accounts for year 2024/25 Action: to consider/approve the accounts presented for 2024/25. (draft copies included in meeting papers to be issued Monday)
5.	<u>Financial Matters</u>
5.1	Bank accounts –to report the current financial status of the accounts
5.2.	Payments/Purchases/Income – Action: to authorize the following payments 1. NFU Mutual Mower insurance £225.01 (retrospective) 2. Yorkshire Dales Accountancy £174 (retrospective) 3. Jo Reynolds - £50 4. Yorkshire local councils Associations – subscriptions £148 To note income from RDC for 1/2 precept payment £3250
6.	<u>Planning</u> Nothing new to report
C.	<u>Annual Reviews/Appointments</u>
C.1.	<u>Procedural Documents</u> Action: to review the following documents and approve any changes needed (i) <u>Standing Orders</u> I am not aware of any changes required. (ii) <u>Financial Regulations</u> I am not aware of any changes required (iii) <u>Financial Risk assessment</u> I am not aware of any changes required

	<p><i>(iv) General H&S Risk Assessments</i> I am not aware of any changes required</p> <p><i>(v) Asset Register</i> I am not aware of any changes required</p>
C.2.	<p><u>Appointments to Committees</u></p> <p><i>(i) Upper Dales Health Watch</i> <i>(ii) Aysgarth Cemetery Committee</i> <i>(iii) Carperby Playing Fields Committee</i> <i>(iv) YDNPA Parish Forum</i></p>
8.	<u>Items from External Organizations</u>
9.	<u>Correspondence Received</u>
10.	<u>Items for next meeting agenda</u>
11.	<p><u>Date of next meeting.</u> 2nd September 7.30 pm. Village Institute, Carperby.</p>